PAGE 1: Initial Eligibility Application: Training Provider Information

Q1: Name of Training Provider

Q2: Federal Employment Identification Number

Q3: Select the type of training provider

Q4: Has your training organization previously completed this online application to be on Oregon's ETPL?

PAGE 2: Initial Eligibility Application: Training Provider Information (continued)

Q5: Is your organization a legal entity, registered to do business in Oregon?

Q6: Is your organization authorized by Oregon's Higher Education Coordinating Commission, State Board of Nursing, or Bureau of Labor and Industries?

Q7: Is your organization subject to regulation by a governmental entity other than HECC?

Q8: Has your organization been accredited for training by an outside accreditation entity?

Q9: Is your organization currently debarred by any state or the federal government?

Q10: Are you able to provide training services that are physically and programmatically accessible for individuals who are employed and individuals with barriers to employment, including individuals with disabilities?

Q11: Does your organization comply with the non-discrimination and equal opportunity provisions of the Workforce Innovation and Opportunity Act?

Q12: Does your organization have a written and published refund policy that describes how students can request a refund?

Q13: Does your organization have a written and published grievance policy which describes how students can file complaints with your organization against faculty, staff, or other college employees students?

Q14: Provider Address (Physical Location)

Q15: Mailing Address (If different from above)

Q16: Training Provider Primary Contact

Q17: Training Provider Website

Q18: Select the Local Workforce Development Board for the area(s) in which the training occurs:

Q19: I attest the above information is correct.

PAGE 3: Training Program

Q20: Name of Training Program

Q21: Training Program Location (if different than provider address as entered in #14)

Q22: Training Program Primary Contact

Q23: 6-digit CIP Code

Q24: Community colleges: enter 7th digit (only) of CIP code as received from HECC's Office of Community College and Workforce Development. This information can also be found in Web Forms. Private career schools: enter 7th and 8th digit of CIP code as received from HECC's Office of Community College and Workforce Development. This information can also be found in the Data Dictionary provided by HECC.

Q25: Community colleges AND Private career schools: enter the last digit of your program code, which is optionally chosen by your school when reporting to HECC.

Q26: Please select the sector/industry of this occupation:

Q27: Brief description of training program

Q28: Briefly describe the partnership(s) with businesses this training program has. For example: the training program is offered or was designed as a result of the partnership with a particular business, or the name of employers who have committed to hire graduates from the training program.

Q29: Briefly describe the program’s demonstrated effectiveness in serving employed individuals and individuals with barriers to employment.

Q30: Enter training program cost

Q31: How long is the training? (Please complete at least one of the following)

Q32: Method of Training Instruction (Select all that apply)

Q33: Does this training program lead to a high-wage, high-demand, and/or high-skill occupation?

Q34: What credential do participants receive upon completion of this course?

Q35: Is this an industry recognized credential?

Q36: If approved, this training program will be added to the State Eligible Training Provider List. Inclusion on Oregon's Eligible Training Provider List is not an entitlement for a prospective student to receive funding from a Local Workforce Development Board or WorkSource Oregon center, nor a requirement that the Local Workforce Development Board or WorkSource Oregon center send any referrals to the training provider. The selection of an appropriate provider is a mutual decision made by the WorkSource Oregon staff and the prospective student. This application may also be submitted to the Local Workforce Development Board if they have a local training provider list with additional eligibility criteria, information requirements, and minimum performance levels beyond what is required by the State. Any additional requirements established by the Local Workforce Development Board only affect a program’s eligibility and performance level eligibility requirements within the local workforce area. Not all local areas will have a local training provider list.