TO:	Oregon Eligible Training Providers
FROM:	Brittany Phelps, Eligible Training Provider List Manager
SUBJECT:	Eligible Training Provider Performance Reporting Portal
DATE:	March 29, 2024

You are receiving this memo because your organization has training programs on Oregon's Eligible Training Provider List.

As part of the initial application to be an Eligible Training Provider, training providers agree to the Data Collection and Sharing requirements that require your organization to collect and report student record data. On August 31, 2018, the US Department of Labor (DOL) released guidance to States on performance reporting of Eligible Training Providers (ETP). Since then, the Higher Education Coordinating Commission (HECC) has been working to find a solution to collect the appropriate information required by the Department of Labor (DOL). HECC is currently building a data portal that will launch in 2025. It will collect all information required by the DOL online through a secure portal.

This data portal build is a part of a larger IT modernization project that will also encompass the Eligible Training Provider List initial application, continued eligibility application, and Registered Apprenticeship notification processes. More information will be sent out regarding the transition as the project progresses.

As a reminder the data you are required to be collecting for both your Workforce Innovation and Opportunity Act (WIOA) funded participants, as well as your non-WIOA funded participants are listed below. Please ensure that you are collecting this information, HECC will begin collecting it in 2025:

Data element required	Data element needed from Training Provider
Number of students beginning training program	Actual count
Number of students completing training program	Actual count
Number of students obtaining a credential within one year after program completion	Actual count
Number of students employed second quarter after exit (or training completion)	Social Security number
Number of students employed fourth quarter after exit (or training completion)	Social Security number
Median hourly wage at placement	Social Security number
Student demographics (WIOA participants only)	Social Security number

If you have any questions about the reporting requirements, please email HECC.ETP-list@hecc.oregon.gov