

Attachment A – Process for Local Workforce Development Boards as One-Stop Operator

Upon failure of the initial competitive process to result in an entity capable of carrying out the duties of the One-Stop Operator, a Local Workforce Development Board (WDB) can serve as a One-Stop Operator with approval of the CEO and the Governor. Local WDBs wanting to serve as One-Stop Operators must:

- Submit email request to the email address under the Contact section of the Policy to begin the Governor's review and approval process.
- Submit all materials related to the initial procurement process including an analysis of the failed One-Stop Operator procurement.
- Submit sole source documentation regarding the Local WDB as One-Stop Operator.
- Submit letter indicating approval of the Local WDB as One-Stop Operator from the Local Area CEO.
- Submit description of how potential conflicts of interest will be addressed.

The Governor will make a determination within 30 days of the receipt of the materials described above. If approved, the Local WDB will become the One-Stop Operator immediately.