

## **Attachment B – Base Year Activities**

Establishing a Base Year for the Minimum Training Expenditures Policy provides an opportunity to:

1. Develop consistent, statewide methods and tools for data collection and reporting of training expenditures; and
2. Gather and report on baseline training expenditure data to confirm the appropriateness of the 25% minimum threshold.

OWIB staff will assemble a work group consisting of:

- OWIB Executive Director (Chair)
- OWIB Staff (1)
- HECC Office of Workforce Investments Staff (1)
- Oregon Workforce Partnership Designees (maximum of 3)

To meet at agreed-upon times during Program Year 2017-18 to address the three tasks identified above and make recommendations to the OWIB Executive Committee on or before May 16, 2018.

The OWIB Executive Committee will consider the recommendations and approve any revisions to this policy subject to the full OWIB approval prior to July 1, 2018.