

WIOA Performance Report

WIOA Performance is defined in [DOL TEGL 10-16](#) while some data elements are defined in [DOL PIRL](#). This document is intended to help specify the fields where performance is calculated in I-Trac. Use this document when having questions about a report and whether a participant should or should not be in a performance measure. This is essentially a checklist of elements to validate. If you do find an error, please report them to support@i-trac.org

Measurable Skills Gain

Of the participants who, during a program year, engage in at least one education or training service that leads to a recognized credential, the number who have at least one measurable skill gain by the end of that same program year.

Reporting Period: Program Year End Date (June 30)

Denominator

- Participation Date is not blank (*must have enrolled into fund*)
- Has at least one training or education service leading to credential or employment (*service is flagged in database as a service leading to a measurable skill gain*), where
 - The service status = started, completed, not completed, or not completed – auto exit (*this indicates engagement in the service*)
 - **AND** the service either:
 - Carried into the program year (*meaning it started in a previous program year and is still open with this program year starts*)
 - **OR** Started during the program year

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** Has a Measurable Skill Gain where Attainment Date is both
 - Between the Start and End Date of the associated training or education service leading to a measurable skills gain
 - **AND** is during the program reporting year

Additional Notes

Services specifically not included in Measurable Skills Gains are:

- *Workforce Preparation (short-term vocational trainings)*
- *Title I Youth work experience services*

*This is a unique measure because the individual's performance is primarily tracked within the **Measurable Skills Gain Control**. This means the control also maintains several rules to maintain data integrity:*

1. *Denominator is determined by program year*
2. *Each gain saved must be associated with a specific training or education service*
3. *Each gain saved must have a date that is less than or equal to the end date of the associated training service*

Credential Attainment Rate

Of all participants enrolled in education or training services leading to a DOL recognized credential (denominator), the number who obtain a credential*

**If the only DOL recognized credential for the participant is a secondary education credential (HS Diploma, GED or other recognized secondary diploma), then the participant must also be employed or in training or post-secondary education leading to a DOL credential anytime between exit and 1 year after exit.*

Reporting Period: 1 year after exit

Denominator:

- Participation Date is not blank (*must have enrolled into fund*)
- **AND** Exit Date is not blank (*the participant must be exited to determine 1 year after exit*)
- **AND** Exit Reason is not one of the following Global Exclusion (*a reason that removes participants from the denominator*)
 - Institutionalized
 - Health/Medical
 - Deceased
 - Reserve Forces called to Active Duty
 - Ineligible
 - Criminal Offender
 - Foster Care (youth programs only)
- **AND** one of the following is true to qualify as “In Education or Training”
 - Education Status at Registration is one of the following:
 - In School – High School or Less
 - In School - Alternative School for Diploma
 - In School - Alternative School for GED
 - In School - College or Post High School Technical Training
 - **OR** has at least one training, secondary or post-secondary education service (*services are flagged in the database by these categories only if they are leading to a credential*), where services status = completed, not completed or not completed – auto exit
 - **OR**, if Title I Youth, Education Status at Exit is one of the following:
 - In School – High School or Less
 - In School - Alternative School for Diploma
 - In School - Alternative School for GED
 - In School - College or Post High School Technical Training

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** Earned a Credential within 1 year of Exit Date, where either:
 1. At least one Credential Type is a Post-Secondary or Training DOL recognized credential (listed here)
 - Associates Degree
 - Bachelor’s Degree
 - Occupational Skills Licensure

- Occupational Skills Certificate
 - Other Recognized Diploma, Degree or Certificate
 - Occupational Certification
2. **OR** the following conditions apply:
- The **ONLY** Credential Type earned is a Secondary DOL recognized credential (listed here):
 - HS Diploma
 - GED or HS Equivalency Diploma
 - **AND** participant has one of the following Employment **OR** Education & Training Placement Confirmations (*to confirm they were engaged in Employment or Post-Secondary Education/Training beyond the Secondary Education credential*)
 - ANY QE– Q4 Employment Confirmation with a status of working
 - ANY QE – Q4 Education & Training Placement Confirmations, where
 - status is engaged
 - **AND** Confirmation Details Placement Type is not Secondary Education
 - **AND** Confirmation Details Placement Date is within 1 year of exit date

Additional Notes:

Post-Graduate Degrees are not recognized credentials for this measure.

Training Services excluded specifically from this Credential measure are:

- OJT
- Employer Customized Training
- Title I Youth Entrepreneurial Training

Employment Rate Q2 After Exit

Of enrolled participants (denominator), the number of participants who are employed during the second quarter after their exit quarter (numerator).

Reporting Cohort: Q4 After Exit

Denominator:

- Participation Date is not blank (*must have enrolled into fund*)
- **AND** Exit Date is not blank (*the participant must be exited to determine Q2 after exit*)
- **AND** Exit Reason is not one of the following Global Exclusion (*a reason that removes participants from the denominator*)
 - Institutionalized
 - Health/Medical
 - Deceased
 - Reserve Forces called to Active Duty
 - Ineligible
 - Criminal Offender

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** has one of the following Employment Confirmations with a status of working
 1. Q2 After Exit Employment Confirmation (*manually entered by staff*)
 2. Q2 After Exit UI Employment Confirmation (*UI = Unemployment Insurance state systems validated. Only validated where customer provides an SSN and is automated by I-Trac when known*)

Additional Notes:

I-Trac can only report success to funders where Employment Information is confirmed manually or by Unemployment Insurance (UI) systems crossmatch. UI crossmatches are only available where the SSN is known and can take up to two quarters for the information to be reported by an employer to the state UI systems. This is why the Q4 After Exit Employment related performance measure is in the performance cohort during Q6 after the exit quarter.

Employment includes unsubsidized, military or apprenticeship employment. Employment should not be confirmed for subsidized/program funded work experience.

I-Trac report values will never match State or DOL report values exactly. This is because they have access to more participant employment/wage crossmatching data than I-Trac.

Title I Youth Employment & Education Rate Q2 After Exit

Of enrolled participants (denominator), the number of participants who are employed or in education/training during the second quarter after their exit quarter (numerator).

Reporting Cohort: Q4 After Exit

Denominator:

- Participation Date is not blank (*must have enrolled into fund*)
- **AND** Exit Date is not blank (*the participant must be exited to determine Q2 after exit*)
- **AND** Exit Reason is not one of the following Global Exclusion (*a reason that removes participants from the denominator*)
 - Institutionalized
 - Health/Medical
 - Deceased
 - Reserve Forces called to Active Duty
 - Ineligible
 - Criminal Offender
 - Foster Care

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** has at least one of the following:
 1. Employment Confirmations with a status of working
 - Q2 After Exit Employment Confirmation (*manually entered by staff*)

- Q2 After Exit UI Employment Confirmation (*UI = Unemployment Insurance state systems validated. Only validated where customer provides an SSN and is automated by I-Trac when known*)
2. **OR** Education & Training Placement Confirmations with a status of engaged
- Q2 After Exit Education and Training Confirmation

Additional Notes:

Education includes secondary education or post-secondary education (not funded by program)

Training includes trainings leading to a credential (not funded by program)

I-Trac can only report success to funders where Employment Information is confirmed manually or by Unemployment Insurance (UI) systems crossmatch. UI crossmatches are only available where the SSN is known and can take up to two quarters for the information to be reported by an employer to the state UI systems. This is why the Q4 After Exit Employment related performance measure is in the performance cohort during Q6 after the exit quarter.

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Employment Rate Q4 After Exit

Of enrolled participants (denominator), the number of participants who are employed during the fourth quarter after their exit quarter (numerator).

Reporting Cohort: Q6 After Exit

Denominator:

- Participation Date is not blank (*must have enrolled into fund*)
- **AND** Exit Date is not blank (*the participant must be exited to determine Q4 after exit*)
- **AND** Exit Reason is not one of the following Global Exclusion (*a reason that removes participants from the denominator*)
 - Institutionalized
 - Health/Medical
 - Deceased
 - Reserve Forces called to Active Duty
 - Ineligible
 - Criminal Offender

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** has one of the following Employment Confirmations with a status of working
 1. Q4 After Exit Employment Confirmation (*manually entered by staff*)
 2. Q4 After Exit UI Employment Confirmation (*UI = Unemployment Insurance state systems validated. Only validated where customer provides an SSN and is automated by I-Trac when known*)

Additional Notes:

I-Trac can only report success to funders where Employment Information is confirmed manually or by Unemployment Insurance (UI) systems crossmatch. UI crossmatches are only available where the SSN is known and can take up to two quarters for the information to be reported by an employer to the state UI or other wage systems. This is why the Q4 After Exit Employment related performance measure is in the performance cohort during Q6 after the exit quarter.

Employment includes unsubsidized, military or apprenticeship employment. Employment should not be confirmed for subsidized/program funded work experience.

I-Trac report values will never match State or DOL report values exactly. This is because they have access to more participant employment/wage crossmatching data than I-Trac.

Title I Youth Employment & Education Rate Q4 After Exit

Of enrolled participants (denominator), the number of participants who are employed or in education/training during the second quarter after their exit quarter (numerator).

Reporting Cohort: Q6 After Exit

Denominator:

- Participation Date is not blank (*must have enrolled into fund*)
- **AND** Exit Date is not blank (*the participant must be exited to determine Q4 after exit*)
- **AND** Exit Reason is not one of the following Global Exclusion (*a reason that removes participants from the denominator*)
 - Institutionalized
 - Health/Medical
 - Deceased
 - Reserve Forces called to Active Duty
 - Ineligible
 - Criminal Offender
 - Foster Care

Numerator = Yes, if:

- Customer is in the denominator of the measure
- **AND** has at least one of the following:
 1. Employment Confirmations with a status of working
 - Q4 After Exit Employment Confirmation (*manually entered by staff*)
 - Q4 After Exit UI Employment Confirmation (*UI = Unemployment Insurance state systems validated. Only validated where customer provides an SSN and is automated by I-Trac when known*)
 2. **OR** Education & Training Placement Confirmations with a status of engaged
 - Q4 After Exit Placement Confirmation (*manually entered by staff*)

Additional Notes:

Education includes secondary education or post-secondary education (not funded by program)

Training includes trainings leading to a credential (not funded by program)

I-Trac can only report success to funders where Employment Information is confirmed manually or by Unemployment Insurance (UI) systems crossmatch. UI crossmatches are only available where the SSN is known and can take up to two quarters for the information to be reported by an employer to the state UI systems. Therefore, the Q4 After Exit Employment related performance measure is in the performance cohort during Q6 after the exit quarter.

I-Trac report values will never match State or DOL report values exactly. This is because they have access to more participant employment/wage crossmatching data than I-Trac.

Median Earnings

Of those participants employed during the second quarter after their exit quarter, calculate median earnings using wage crossmatching.

This measure is not available in I-Trac and is solely dependent on wage match data that is beyond the data that I-Trac gets from the State. Please view State reports for this information.