



Workforce Innovation and Opportunity Act (WIOA) Title I Policy

Subject: [Recapture and Reallocation of WIOA Funds](#)

Number/Reference: [FP - 9](#)

Review Date: [7/1/2018](#)

Revision # [Review Copy](#)

Overview

This policy describes the reallocation and recapture of local area Workforce Innovation and Opportunity Act (WIOA) allocations for youth, adult, and dislocated worker activities.

Policy Statement

Subrecipients must ensure that at least 80 percent of its program year's allocations for each of the youth, adult, and dislocated worker funding streams, less any amount reserved for the costs of administration, are obligated by the end of the subject program year. Subrecipients that have not obligated 80% of the funds for each the Title I funding streams will be required to submit a report detailing the reasons for the excess unobligated funds and outlining a corrective action plan. This report will be required at the end of each program year for subrecipients that have excess unobligated funds at that time.

If a subrecipient's unobligated balances for the youth, adult, or dislocated worker formula allocations exceed 20% at the end of any PY/FY, the Higher Education Coordinating Commission (HECC) Office of Workforce Investments, in consultation with the respective subrecipient, will conduct a thorough analysis to determine the need for possible fund recapture and reallocation.

After the above analysis has been completed, any unobligated funds determined to be available for recapture and reobligation, will be distributed on a formula basis to eligible subrecipients. Only program funds are subject to reallocation. No subrecipient administrative funds will be recaptured or reallocated.

At the end of the second year of a program year's allocation period, the HECC Office of Workforce Investments is required to recapture any unexpended youth, adult, and dislocated worker funds. This includes both unspent program and administrative funds. Funds recaptured at that time may be used by CCWD for the following purposes:

- Used for statewide projects; or
- Distributed to other subrecipients that have fully expended their allocation of funds for the same program year within the two-year period.

The HECC Office of Workforce Investments will review subrecipients' PY/FY expenditures on a quarterly basis. If it appears that a subrecipient will not expend a program year's allocation within the allowable two-year expenditure period, the HECC Office of Workforce Investments will require an expenditure projection report to be submitted by the subrecipient.

The disposition of unexpended recaptured funds will be dependent upon the total amount of funds recaptured from each funding stream and recommendations developed by the HECC Office of Workforce Investments with local input

Action(s)

Local WDB fiscal agents and subrecipients must develop and implement policies or procedures that comply with this policy.

HECC will monitor local WDB fiscal agents and subrecipients for compliance.

Contact

Questions regarding this policy should be sent to HECC_OWI_WORKFORCE_POLICY@oregon.gov .

References

- Workforce Innovation and Opportunity Act (WIOA) Public Law 113-128, Section 128(c)
- WIOA Section 133(c)
- 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule
- 2 CFR Part 2900, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Department of Labor (DOL) Exceptions)
- 2 CFR 200.71
- 20 CFR 683.140

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