

FUND	SERVICE NAME	DEFINITION	SERVICE TYPE	QUALIFYING SERVICE STARTS OR EXTENDS PARTICIPATION	MEASURABLE SKILLS GAIN PERFORMANCE DENOMINATOR	CREDENTIAL PERFORMANCE DENOMINATOR	STATE MIS REPORTING CODE	PIRL DATA ELEMENT	REGULATORY REFERENCE
RI, AD, DW, NDWG	General Information	Providing readily available information that does not require an assessment by a staff member of the individual's skills, education, or career objectives. This includes providing general program, training provider, performance, or support services information.	Self-Directed/Informational Basic Career Service	No	No	No	100118	1000, 1002, 1100	678.430 (a.02, 03, 05)
RI, AD, DW, NDWG	Intake & Eligibility Determination	Application for program services and eligibility determination. Also includes outreach, intake and orientation.	Self-Directed/Informational Basic Career Service	No	No	No	NEED/NEW 100 LEVEL CODE	1000, 1002, 1007	678.430 (a.01)
RI, AD, DW, NDWG	Job Search	Customer engages in self-directed job search activities. No staff assistance	Self-Directed/Informational Basic Career Service	No	No	No	100117	1000, 1002, 1101	678.430 (a.04, 06)
RI, AD, DW, NDWG	Workforce Information	Providing labor market, in-demand occupation and general job vacancy information.	Self-Directed/Informational Basic Career Service	No	No	No	<del>150158</del> NEED/NEW 100 LEVEL CODE	1000, 1002, 1103	678.430 (a.04, 06)
AD, DW, NDWG	ABE or ESL in conjunction with Training	ABE and ESL incorporated into the Training curriculum. Training must be on Oregon ETPL.	Training	Yes	Yes	Yes	301301	1303, 1310, 1315 (Type of Training = 04)	680.200(j)
AD, DW, NDWG	Career Guidance	Providing career guidance services with significant staff involvement. Career guidance services include the initial assessment of skill levels and supportive service needs, and provision of information (including information on local performance and eligible training providers), materials, suggestions, or advice intended to assist the job seeker in making occupation or career decisions.	Staff Assisted Basic Career Service	Yes	No	No	150161	1003, 1004, 1102	678.430 (a.02, 03, 05)
AD, DW, NDWG	Customized Training	Training designed to meet the special requirements of an employer (including a group of employers) which is defined by a contract, is conducted with a commitment by the employer to employ an individual(s) upon successful completion of the training, and for which the employer pays a significant share of the cost of the training as determined by the Local Workforce Development Board.	Training	Yes	Yes	No	303305	1303, 1310, 1315 (Type of Training = 05)	680.200 (k)
AD, DW, NDWG	English as a Second Language	Participant received any English as a second language service or training. ESL services are those services provided to participants whose primary language is not English. These services are designed to increase the English language proficiency of the participant so they can attain training and/or employment success. Service delivery is through either 1:1 with staff or in group counseling setting/workshop where the curriculum addresses individual needs.	Staff Assisted Individualized Career Service	Yes	No	No	200234	1004, 1200, 1201, 1207	678.430 (b. 03, 04, 11)
AD, DW, NDWG	Entrepreneurial Training	Education and training that develops the knowledge and skills around the basics of starting and operating a small business.	Training	Yes	Yes	Yes	303304	1303, 1310, 1315 (Type of Training = 03)	680.200(g)
AD, DW, NDWG	Financial Literacy	Participant received financial literacy services. They may include services that help with creating budgets, initiate checking and savings accounts at banks, applying for and managing loans and credit cards, learning about credit reports and credit scores, and identifies identity theft. Service delivery is through either 1:1 with staff or in group counseling setting/workshop where the curriculum addresses individual needs.	Staff Assisted Individualized Career Service	Yes	No	No	200240	1004, 1200, 1201, 1206	678.430 (b. 03, 04, 09)
AD, DW, NDWG	Follow-up Services	Participant received follow-up services after exiting the program or when no future grant funded services are anticipated. Must be provided as appropriate and may include counseling in the workplace. Support service payments cannot be provided during Follow-up.  NOTE: To be implemented during PY21	Follow-up	No	No	No	NEED NEW 800 CODE FOR ADULT FOLLOW-UP SERVICES	1503	678.430 (c)
AD, DW, NDWG	Individual Employment/Training Plan	Individual Employment Plan (IEP) was created or otherwise established to identify the participant's employment goals, and development of program goals to complete the appropriate combination of services for the participant to achieve the employment goals.	Staff Assisted Individualized Career Service	Yes	No	No	200202	1004, 1200, 1201, 1202	678.430 (b.01, 02, 03, 04, 05, 10)
AD, DW, NDWG	Job Search Assistance	Providing job search activities with significant staff involvement, and which are designed to help the participant plan and carry out a successful job hunting strategy. This includes:  <b>Resume Assistance</b> - Providing instructions on the content and format of resumes and cover letters and providing assistance in the development and production of the same. <b>Job Search Workshops</b> - An organized activity that provides instructions on resume writing, application preparation, interviewing skills, and/or job lead development. <b>Job Finding Clubs</b> - Have all the elements of a Job Search Workshop, plus a period of structured application where participants attempt to obtain jobs. <b>Job Search Planning</b> - Development of a plan (not necessarily a written plan) that includes the necessary steps and timetables to achieve employment in specific occupational, industry, or geographic area.	Staff Assisted Basic Career Service	Yes	No	No	150153	1003, 1004, 1104	678.430 (a.04)
AD, DW, NDWG	Job shadow	A structured activity where the customer spends one-on-one time at a worksite with an employee where they observe daily job functions and learn about the job and industry.	Staff Assisted Individualized Career Service	Yes	No	No	200235	1004, 1200, 1201, 1205.4	678.430 (b.07), 680.180
AD, DW, NDWG	Needs-Related Payment	A form of support service. Financial assistance paid to eligible participants while enrolled and engaged in Training.	Payment	No					680.930 – 680.970

AD, DW, NDWG	Occupational Skills Training	An organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels. Training must be on Oregon ETPL.	Training	Yes	Yes	Yes	303303	1303, 1310, 1315 (Type of Training = 06)	680.200(a)
AD, DW, NDWG	On-the-job Training	Hire first training, provided to a participant by an employer that is defined by a contract and all of the following applies:  1. Provides knowledge or skills essential to the full and adequate performance of the job. 2. Provides reimbursement to the employer of up to a certain percent – typically 50 percent but may be more based on certain circumstances and Local Workforce Development Board policy – of the wage-rate of the participant, for the extraordinary costs of providing the training and the additional supervision related to the training. 3. It is limited in duration as appropriate to the occupation for which the participant is being trained; taking into account the content of the training, the prior work experience of the participant, and the service strategy of the participant, as appropriate.  The reimbursement rate must be established by Local Workforce Development Board policy.	Training	Yes	Yes	No	302302	1303, 1310, 1315 (Type of Training = 01)	680.200(b), 680.700, 680.710, 680.720, 680.730
AD, DW, NDWG	Other Basic Career Services	Participant received basic career services requiring a significant expenditure of staff involvement, if said basic career service is not otherwise recorded in data elements 1102-1115. These additional basic career services may include, but are not limited to, (a) reemployment services; (b) federal bonding program; (c) job development contacts; (d) referrals to educational services; and (e) tax credit eligibility determination.  <b>When this service is used, it must be defined by the Local Area and align or include appropriate and specific definition of the activity.</b>	Staff Assisted Basic Career Service	Yes	No	No	150167	1003, 1004, 1116	678.430 (a.01, 03)
AD, DW, NDWG	Other Individualized Career Service	<b>Workforce Preparation service</b> that is designed to help them acquire a combination of basic academic skills, critical thinking skills, digital (computer) literacy skills and self-management skills, including competencies in: a) utilizing resources; b) using information; c) working with others; d) understanding systems; e) skills necessary for successful transition into and completion of postsecondary education or training or employment; and f) other employability skills that increase an individual's preparation for the workforce. This also includes activities such as flagger/forklift certification, OSHA health and safety certifications, food handlers permits and other occupational skills education leading to non-credentialed certifications that are required for entry level, health and safety employment requirements.  <b>Adult education and literacy.</b> GED and ABE leading to secondary education diploma or equivalent.  <b>Comprehensive Skills and Career Assessment.</b> Specialized assessments of the skill levels and services needs which may include: 1) diagnostic testing and use of other assessment tools, and 2) in depth interviewing and evaluation to identify employment barriers and appropriate employment goals.  <b>Out of area job search and relocation assistance.</b> Individualize assistance with job search and related relocation outside of the local area.  As appropriate, service delivery is through either 1:1 with staff or in group counseling setting/workshop where the curriculum addresses individual needs.	Staff Assisted Individualized Career Service	Yes	No	No	200241	1004, 1200, 1201	678.430 (b.01, 03, 04, 08, 10)
AD, DW, NDWG	Other Non-Occupational Skills Training	When this service is used, it must be defined by the Local Area and align or include appropriate and specific definition of the activity. Training must be on Oregon ETPL.	Training	Yes	Yes	Yes	303314	1303, 1310, 1315 (Type of Training = 11)	681.460(a)(4), 680.200
AD, DW, NDWG	Other Work Experience	When this service is used, it must be defined by the Local Area and align or include appropriate and specific definition of the activity.	Staff Assisted Individualized Career Service	Yes	No	No	200238	1004, 1200, 1201, 1205.7	678.430 (b.07), 680.180
AD, DW, NDWG	Placed into Federal Training	Participant entered any training program supported by the Federal Government, such as WIOA-funded projects, TAA, Adult Education, Vocational Rehabilitation and Job Corps.	Staff Assisted Basic Career Service	Yes	No	No	<b>NEED/NEW 150 LEVEL CODE</b>	1003, 1004, 1107	No regulatory citation
AD, DW, NDWG	Pre-Apprenticeship Programs	A program or set of strategies designed to prepare individuals to enter and succeed in a registered apprenticeship program and has a documented partnership with at least one, if not more, registered apprenticeship program(s) that assist in placing individuals who complete the pre-apprenticeship program in a registered apprenticeship program.	Staff Assisted Individualized Career Service	Yes	No	No	200236	1004, 1200, 1201, 1205.3	678.430 (b.07), 680.180, 681.480
AD, DW, NDWG	Prerequisite Training	Any class or training that is required by the training provider before enrolling into a training program represented on the Eligible Training Provider List. This excludes activities defined under Workforce Preparation. Training must be on Oregon ETPL.	Training	Yes	Yes	Yes	303310	1303, 1310, 1315 (Type of Training = 08)	680.200
AD, DW, NDWG	Referral to Other Federal/State Assistance	Participant referred to Other Federal/State Assistance. This may include Supplemental Nutrition Assistance Program (SNAP) benefits, Temporary Assistance for Needy Families (TANF), health insurance assistance, child support assistance, tax preparation support, and any other Federal or State assistance programs.	Staff Assisted Basic Career Service	No	No	No	150166	1003, 1004, 1113	678.430 (a.09, 11)

AD, DW, NDWG	Referred to Employment	Providing a referral to employment which includes significant staff involvement. A referral to employment is (a) the act of bringing to the attention of an employer a job seeker or group of registered job seekers who are available for a job and (b) the record of such a referral.	Staff Assisted Basic Career Service	Yes	No	No	NEED/NEW 150 LEVEL CODE	1003, 1004, 1105	678.430 (a.04)
AD, DW, NDWG	Referred to Federal Contractor Job	Participant who is a disabled veteran, campaign veteran, or recently separated veteran was referred to a job opening listed by an employer identified as a Federal contractor.	Staff Assisted Basic Career Service	Yes	No	No	NEED/NEW 150 LEVEL CODE	1003, 1004, 1109	678.430 (a.04)
AD, DW, NDWG	Referred to Federal Job	Participant referred to a job opening filed with a placement office by a department or agency of the Federal Government or other entity under the jurisdiction of the U.S. Office of Personnel Management. For example, a job posting with USAJOBS.	Staff Assisted Basic Career Service	Yes	No	No	NEED/NEW 150 LEVEL CODE	1003, 1004, 1108	678.430 (a.04)
AD, DW, NDWG	Referred to Training	Providing a referral to a training program supported by the Federal Government, such as WIOA-funded projects, TAA, Adult Education, Vocational Rehabilitation and Job Corps.	Staff Assisted Basic Career Service	Yes	No	No	NEED/NEW 150 LEVEL CODE	1003, 1004, 1106	678.430 (a.05)
AD, DW, NDWG	Registered Apprenticeship Training	A work-based training program registered through the US DOL and Oregon BOLI that connects job seekers looking to learn new skills with employers looking for qualified workers. Employers, employer associations, and joint labor-management organizations, known collectively as "sponsors", provide apprentices with paid on-the-job learning and academic instruction that reflects industry needs. The goal of the instruction is to provide workers with advanced skillsets that meet the specific needs of their employers. Apprenticeship program must be on Oregon ETPL.	Training	Yes	Yes	Yes	303311	931 1303 (09), 1310, 1315	680.200(d)
AD, DW, NDWG	Short-Term Pre-Vocational	Participant received short-term prevocational services, including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct to prepare individuals for unsubsidized employment or training. Service delivery is through either 1:1 with staff or in group counseling setting/workshop where the curriculum addresses individual needs.	Staff Assisted Individualized Career Service	Yes	No	No	200239	1004, 1200, 1201, 1210	678.430 (b.03, 04, 06)
AD, DW, NDWG	Skills Upgrade Training	Training designed to provide a participant with new skills necessary to obtain, retain or advance in employment, upgrade skills for operation of new equipment or technological changes, enhance job productivity, or improve job performance. Training must be on Oregon ETPL.	Training	Yes	Yes	Yes	303308	1303, 1310, 1315 (Type of Training = 02)	680.200(f)
AD, DW, NDWG	Support Services	Local areas must have a policy that ensures resource service coordination. Support services for participants may include; (a) linkages to community services; (b) assistance with transportation; (c) assistance with child care and dependent care; (d) assistance with housing; (e) needs-related payments; (f) assistance with educational testing; (g) reasonable accommodations for individuals with disabilities; (h) referrals to healthcare; (i) assistance with uniforms or other appropriate work attire and work-related tools, including such items as eye glasses and protective eye gear; (j) assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and (k) payments and fees for employment and training-related applications, tests, and certifications.  Support services do not extend participation and cannot be provided during follow-up.	Payment	No	No	No	701701	1409	680.900
AD, DW, NDWG	Transitional Job	Time limited work experience that is wage-paid, subsidized and with a public, private and/or non-profit employer. Reserved for participants with barriers to employment, who are chronically unemployed or have an inconsistent work history. Combined with comprehensive employment and support services, designed to assist the participant to establish a work history, demonstrate success in the workplace and develop the skills that lead to entry and retention in unsubsidized employment.	Staff Assisted Individualized Career Service	Yes	No	No	200237	1004, 1200, 1201, 1205.6, 1211	678.430 (b.07), 680.190
AD, DW, NDWG	Unemployment Insurance (UI) Claim Assistance	Participant was provided meaningful assistance in filing a UI claim.	Staff Assisted Basic Career Service	Yes	No	No	NEED/NEW 150 LEVEL CODE	1003, 1004, 1112	678.430 (a.10)
AD, DW, NDWG	Work Experience/Internships	Planned, structured learning experience Career Service that takes place in a workplace for a limited period of time, may be paid or unpaid, and is consistent with other laws such as fair labor. The Work Experience may be with a public, private and/or non-profit employer. Also referred to as internship.	Staff Assisted Individualized Career Service	Yes	No	No	200232	1004, 1200, 1201, 1205.2	678.430 (b.07), 680.180
IW	Incumbent Worker Training	Training designed to meet the special requirements of an employer (including a group of employers) to increase the competitiveness of the employees or the employer. Training must a) be designed to retain a skilled workforce or avert the need to lay off employees by assisting the workers in obtaining the skills necessary to retain employment and b) conducted with a commitment by the employer(s) to retain or avert the layoffs of the incumbent workers trained.	Training	Yes	Yes	Yes	303315	1303, 1310, 1315 (Type of Training = 06)	680.200(a), 680.780, 680.790, 680.800, 680.810, 680.820
NDWG	Disaster Relief Employment	Temporary employment for eligible individuals to aid in 1) clean-up and recovery efforts including demolition, repair, renovation and reconstruction of damaged and destroyed structures, facilities and lands located within the disaster area and in offshore areas related to the emergency or disaster; or, 2) humanitarian assistance provided in the aftermath of a disaster that is designed to save lives, alleviate suffering, and maintain human dignity. Participants are hired into positions to provide the disaster relief for up to 12 months or 2,080 hours, whichever is longer.	Subsidized Employment	Yes	No	No	740741	2004	TEGL 12-19
Youth	ABE or ESL in conjunction with Training	ABE and ESL incorporated into the training curriculum.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	402465	1303, 1310, 1315 (Type of Training = 04)	681.460(a)(4), 680.200(j)

Youth	Adult Mentoring	Participant is engaged in adult mentoring that is not provided by service provider.  <b>Program Element 8:</b> Adult Mentoring	14 Elements	Yes	No	No	403433	1410	681.460(a)(8)
Youth	Alternative Secondary Education	An accredited/registered school or educational program that serves youth who have not been successful in mainstream "traditional" academic programs and provides instruction leading to a high school diploma or GED.  <b>Program Element 2:</b> Alternative secondary school services or dropout recovery services.	14 Elements	Yes	Yes	Yes	401413	1403	681.460(a)(2)
Youth	Customized Training	Training designed to meet the special requirements of an employer (including a group of employers) which is defined by a contract, is conducted with a commitment by the employer to employ an individual(s) upon successful completion of the training, and for which the employer pays a significant share of the cost of the training as determined by the Local Workforce Development Board.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	No	402462	1303, 1310, 1315 (Type of Training = 05)	681.460(a)(4), 680.200(k), 680.760, 680.770
Youth	Education/Training and Workforce Preparation	Post-secondary education or training offered concurrently with workforce preparation and training for a specific occupation.  <b>Program Element 5:</b> Education offered concurrently with workforce preparation and training for a specific occupation.	14 Elements	Yes	Yes	Yes	401441	1407	681.460(a)(5), 681.630
Youth	Entrepreneurial Training	Participant is engaged in an entrepreneurial skills training which provides education and training that develops the knowledge and skills around the basics of starting and operating a small business.  <b>Program Element 12:</b> Entrepreneurial Skills Training	14 Elements	Yes	No	No	402423	1413	681.460(a)(12)
Youth	Financial Literacy	Participant received financial literacy services. They may include services that help with creating budgets, initiate checking and savings accounts at banks, applying for and managing loans and credit cards, learning about credit reports and credit scores, and identifies identity theft. Service delivery is through either 1:1 with staff or in group counseling setting/workshop where the curriculum addresses individual needs.  <b>Program Element 11:</b> Financial Literacy Education	14 Elements	Yes	No	No	401411	1206	681.460(a)(11), 681.500
Youth	Follow-up Services	Participant received follow-up services after exiting the program or when no future grant funded services are anticipated. Follow-up services for youth participants are described as: (a) Follow-up services are critical services provided following a youth's exit from the program to help ensure the youth is successful in employment and/or postsecondary education and training. Follow-up services may include regular contact with a youth participant's employer, including assistance in addressing work-related problems that arise. (b) Follow-up services for youth may also include the following program elements: (1) Supportive services; (2) Adult mentoring; (3) Financial literacy education; (4) Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and (5) Activities that help youth prepare for and transition to postsecondary education and training. (c) All youth participants must be offered the opportunity to receive follow-up services that align with their Individual Service Strategies. Furthermore, follow-up services must be provided to all participants for a minimum of 12 months unless the participant declines to receive follow-up services or the participant cannot be located or contacted.  <b>Program Element 9:</b> Follow-Up Services	Follow-up	No	No	No	800800	1412, 1503	681.460(a)(9)
Youth	Guidance/Counseling	Mental health, drug, alcohol or other comprehensive guidance & counseling that is either provided as a referral to an appropriate organization, or provided by the youth program service provider if they have the properly credentialed staff to counsel.  <b>Program Element 10:</b> Comprehensive Guidance/Counseling	14 Elements	Yes	No	No	403432	1411	681.460(a)(10)
Youth	Job Shadow	A structured activity where the customer spends one-on-one time at a worksite with an employee where they observe daily job functions and learn about the job and industry.  <b>Program Element 3:</b> Paid and unpaid work experience	14 Elements	Yes	No	No	402426	1405, 1205 (Type of WEX = 4)	681.460(a)(3)(iii), 681.600
Youth	Labor Market and Employment Information	Participant participated in career counseling, career awareness, and career exploration services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area.  <b>Program Element 13:</b> Providing Labor Market Information	14 Elements	Yes	No	No	401440	1414	681.460(a)(13)
Youth	Leadership Development	Participant received services that include, but are not limited to, opportunities that may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate.  <b>Program Element 6:</b> Leadership Development Opportunities	14 Elements	Yes	No	No	404404	1408	681.460(a)(6)

Youth	Needs-Related Payment	A form of support service. Financial assistance paid to eligible participants while engaged in allowable WIOA activities.	Payment	No	No	No	720720	1500	680.140 (b)(1)(iv), 681.570
Youth	Occupational Skills Training	An organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate, or advanced levels.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	402460	1303, 1310, 1315 (Type of Training = 10)	681.460(a)(4), 680.200(a)
Youth	On-the-job Training	Hire first training, provided to a participant by an employer that is defined by a contract and all of the following applies:  1. Provides knowledge or skills essential to the full and adequate performance of the job. 2. Provides reimbursement to the employer of up to a certain percent – typically 50 percent but may be more based on certain circumstances and Local Workforce Development Board policy – of the wage-rate of the participant, for the extraordinary costs of providing the training and the additional supervision related to the training. 3. It is limited in duration as appropriate to the occupation for which the participant is being trained; taking into account the content of the training, the prior work experience of the participant, and the service strategy of the participant, as appropriate.  The reimbursement rate must be established by Local Workforce Development Board policy.  <b>Program Element 3:</b> Paid and unpaid work experience	14 Elements	Yes	No	No	402428	1405, 1205 (Type of WEX = 5)	681.460(a)(3)(iv), 681.600, 680.700
Youth	Other Non-Occupational Skills Training	When this service is used, it must be defined by the Local Area and align or include appropriate and specific definition of the activity.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	402466	1303, 1310, 1315 (Type of Training = 11)	681.460(a)(4), 680.200
Youth	Post-Secondary Transition and Preparation	Participant received activities that helped them to prepare for and transition to postsecondary education and training.  <b>Program Element 14:</b> Postsecondary Preparation and Transition	14 Elements	Yes	No	No	401439	1415	681.460(a)(14)
Youth	Pre-apprenticeship Programs	A program or set of strategies designed to prepare individuals to enter and succeed in a registered apprenticeship program and has a documented partnership with at least one, if not more, registered apprenticeship program(s) that assist in placing individuals who complete the pre-apprenticeship program in a registered apprenticeship program.  <b>Program Element 3:</b> Paid and unpaid work experience	14 Elements	Yes	No	No	402430	1405, 1205 (Type of WEX = 3)	681.460(a)(3)(ii), 681.600
Youth	Prerequisite Training	Any class or training that is required by the training provider before enrolling into a training program represented on the Eligible Training Provider List.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	402467	1303, 1310, 1315 (Type of Training = 08)	681.460(a)(4), 680.200
Youth	Registered Apprenticeship Training	A work-based training program registered through the US DOL and Oregon BOLI that connects job seekers looking to learn new skills with employers looking for qualified workers. Employers, employer associations, and joint labor-management organizations, known collectively as "sponsors", provide apprentices with paid on-the-job learning and academic instruction that reflects industry needs. The goal of the instruction is to provide workers with advanced skillsets that meet the specific needs of their employers.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	402464	1303, 1310, 1315 (Type of Training = 09)	681.460(a)(4), 680.200(d)
Youth	Secondary School Educational Achievement	Enrolled in a Secondary Education Program at or above the 9th Grade level. A Secondary Education program includes both secondary school and enrollment in a program of study with instruction designed to lead to a high school equivalent credential. Examples may include adult high school credit programs and programs designed to prepare participants to pass recognized high school equivalency exams such as the GED, HiSET, or TASC. Programs of study designed to teach English proficiency skills or literacy skills below the 9th grade equivalent are not considered Secondary Education Programs.  <b>Program Element 1:</b> Tutoring, study skills, training, instruction and dropout prevention.	14 Elements	Yes	Yes	Yes	401410	1402	681.460(a)(1)
Youth	Skill Upgrade Training	Training designed to provide a participant with new skills necessary to obtain, retain or advance in employment, upgrade skills for operation of new equipment or technological changes, enhance job productivity, or improve job performance.  <b>Program Element 4:</b> Occupational Skills Training	14 Elements	Yes	Yes	Yes	401442	1303, 1310, 1315 (Type of Training = 02)	681.460(a)(4), 680.200(f)
Youth	Summer Employment	Work Experience/Internships that occur during the summer months June - August  <b>Program Element 3:</b> Paid and unpaid work experience	14 Elements	Yes	No	No	600610	1405, 1205 (Type of WEX = 1)	681.460(a)(3)(i), 681.600

Youth	Support Services	<p>Support services for youth participants include; (a) linkages to community services; (b) assistance with transportation; (c) assistance with child care and dependent care; (d) assistance with housing; (e) needs-related payments; (f) assistance with educational testing; (g) reasonable accommodations for youth with disabilities; (h) referrals to healthcare; (i) assistance with uniforms or other appropriate work attire and work-related tools, including such items as eye glasses and protective eye gear; (j) assistance with books, fees, school supplies, and other necessary items for students enrolled in postsecondary education classes; and (k) payments and fees for employment and training-related applications, tests, and certifications.</p> <p>Tracked as a support service payment in the I-Trac MIS.</p> <p><b>Program Element 7:</b> Support Services</p>	Payment	No	No	No	701701	1409	681.460(a)(7), 681.570
Youth	Work Experience/Internships	<p>Planned, structured learning experience that takes place in a workplace for a limited period of time. Work Experiences may be paid or un-paid as appropriate and may take place in the private for-profit, non-profit or public sector; must include academic and occupational education, which may occur concurrently or sequential basis.</p> <p><b>Program Element 3:</b> Paid and unpaid work experience</p>	14 Elements	Yes	No	No	402451	1405, 1205 (Type of WEX = 2)	681.460(a)(3), 681.600