

Higher Education Coordinating Commission
Record Retention Schedule for Federal Funds - WIOA Title I

Allocation Periods	Final Expenditure Report Submission to DOL	Disposition of Records
Program Year 2014		
(PY14 = July 2014 - June 2017)	September 30, 2017	October 1, 2020
(FY15 = Oct 2014 - June 2017)		
Program Year 2015		
(PY15 = July 2015 - June 2018)	September 30, 2018	October 1, 2021
(FY16 = Oct 2015 - June 2018)		
Program Year 2016		
(PY16 = July 2016 - June 2019)	August 14, 2019	August 15, 2022
(FY17 = Oct 2016 - June 2019)		
Program Year 2017		
(PY17 = July 2017 - June 2020)	September 24, 2020	September 25, 2023
(FY18 = Oct 2017 - June 2020)		
Program Year 2018		
(PY18 = July 2018 - June 2021)	September 30, 2021	September 30, 2024
(FY19 = Oct 2018 - June 2021)		
Program Year 2019		
(PY19 = July 2019 - June 2022)	October 22, 2022	October 22, 2025
(FY20 = Oct 2019 - June 2022)		
Program Year 2020		
(PY20 = July 2020 - June 2023)	September 18, 2023	September 18, 2026
(FY21 = Oct 2020 - June 2023)		
Program Year 2021		
(PY21 = July 2021 - June 2024)	Not due yet	Based off of final expenditure report submission date
(FY22 = Oct 2021 - June 2024)		
Program Year 2022		
(PY22 = July 2022 - June 2025)	Not due yet	Based off of final expenditure report submission date
(FY23 = Oct 2022 - June 2025)		

updated December 15, 2023