

## **Attachment B – WIOA 107(c) – Local Workforce Development Board Certification Request Process**

To request initial or subsequent certification, a local workforce development board must submit the following:

- A completed Local Workforce Development Board Certification Request Letter
- A current Local Workforce Development Board Membership roster
- A signed copy of any agreement(s) executed between chief elected officials, as described in Oregon's Policy *WIOA 107(c) - Appointment and Certification of Local Workforce Development Board*

Certification request materials should be sent to:

**Workforce Programs Director**  
**3225 25<sup>th</sup> St SE**  
**Salem OR 97302**  
(updated 6/15/2020)